## OFFICE OF THE CONTROLLER OF EXAMINATIONS J.N.N INSTITUTE OF ENGINEERING AUTONOMOUS

## REVALUATION PROCEDURE NOV/DEC 2022 EXAMINATIONS (R-2022 M.B.A)

- 1. All the candidates irrespective of the GRADE/MARK secured in the Semester End Examinations can apply for Revaluation.
- 2. Photocopy or Revaluation of the answer scripts are given only for theory courses. Practical/Online courses/optional language courses are not eligible for revaluation.
- 3. A Candidate who would like to apply revaluation for a course, he/she need to obtain his/her photocopy of the answer script (of the course concerned) first there by paying Rs.400/- per course before the deadline mentioned.
- 4. If any discrepancy is being noticed in the Photocopy of the answer script, the same may be brought to the notice of the Controller of Examination.
- 5. After receiving the photocopy, the candidate can check discrepancies in awarded marks, total mistake and marks omitted etc., by his/her own or he/she can also discuss the same with course experts.
- 6. If the expert(s) is/are convinced that the candidate deserve to get more marks than the awarded marks, then he/she can recommend the student to apply revaluation.
- 7. Once the student gets approval from the expert, they need to get revaluation application there by paying Rs.400/- and submit the same after getting signature from course expert, HOD and the Principal along with the photocopy of the answer script to the Office of COE. A student can register for a maximum of 5 answer scripts for revaluation.
- 8. If a candidate is not satisfied by his/her revaluation results, they can apply for Review/Challenge by remitting the prescribed fee of Rs.3000/- per course.
- 9. The Office of COE will be opened for applying for revaluation from 04-04-2023 and will be closed strictly on 10-04-2023 at 3.00PM.