



90, Ushaa Garden, Kannigaipair, Chennai Periyapalayam Highway, Tamil Nadu 601102

14th GOVERNING COUNCIL MINUTES OF MEETING HELD ON 03th February 2022. AT 10.30 AM

Minutes of Governing Council Meeting

Name and Address of Member	Position
Mr. JAYACHANDARAN S NO.2, OLD. NO. 24, Q-BLOCK, 17 STREET, ANNA NAGAR WEST - CHENNAI, - 600040	Chairman
Mrs. USHA JAYACHANDRAN NO.2, OLD. NO. 24, Q- BLOCK, 17TH STREET, ANNA NAGAR WEST - CHENNAI -600040	Chairperson
Mr. NAVEEN JAYACHANDRAN NO. 2, OLD NO.24, Q- BLOCK, 17TH STREET, ANNA NAGAR WEST - CHENNAI - 600040	Vice-Chairman
Ms. NANDHINI JAYACHANDRAN NO. 2, OLD NO. 24, Q- BLOCK, 17TH STREET - ANNA NAGAR WEST, CHENNAI - 600040	Representing Management
Dr. BASKAR K. (former Vice-Chancellor of Manonmaniam Sundaranar University, Tirunelveli) THE DIRECTOR - CTD T AND COORDINATOR - TEC - ANNA UNIVERSITY, Chennai - 600025	Nominee of the Affiliating University
Mr. VASU M Advisor KODAMBAKKAM, CHENNAI - 600024	Representing Educationist
REGIONAL OFFICER & DEPUTY DIRECTOR SOUTHERN REGIONAL OFFICE (SRO) SHASTRI BHAWAN, 26 HADDOWS ROAD, CHENNAI-600006	Nominee of the All India Council for Technical Education

COMMISSIONER DIRECTORATE OF TECHNICAL EDUCATION (DOTE), 53, SARDAR PATEL ROAD, GUINDY, CHENNAI – 600 025.	Nominee of the State Government
Mr. A R VINOD KUMAR CEO, KING FOODS, CHENNAI	Representing Industrialist
Dr. MAYAKKANNAN A V Principal 1/56, PILLAYAR KOVIL ST, IYYAPPANTHANGAL CHENNAI – 600056	Member Secretary
Dr. D. JOSEPH JEYAKUMAR, PROFESSOR, DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING, J.N.N INSTITUTE OF ENGINEERING	Faculty Member
Mr. M MURALI ASSISTANT PROFESSOR DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING, J.N.N INSTITUTE OF ENGINEERING	Faculty Member

3. GOVERNANCE PLAN INDICATING THE PROPOSED INSTITUTIONAL STRUCTURE

Every Year the Governing Council meeting of the college is conducted before the commencement of the Academic Year. The 14th Governing Council meeting of J.N.N Institute of Engineering was held on **03.02.2022 at 10:15 AM** via ZOOM meeting.

Our Chairman Mr. S. Jayachandran extended a warm and hearty welcome to all the members and Dr. A V. Mayakkannan, Member Secretary and Principal, J.N.N Institute of Engineering presented the agenda, item by item, as follows for consideration discussion and finalization.

MINUTES OF MEETING OF THE GOVERNING COUNCIL HELD ON 03.02.2022

The Following Agenda were discussed and resolved:

Agenda 11.1: Review and approval of the previous meeting minutes.

Resolution 11.1: Based on the previous governing council meeting held on 21.03.2021 the action was taken and report of action taken was discussed by the Governing Council members.

Agenda 11.2: Value added programs/Certificate Courses/VET /Bridge Courses

Resolution 11.2: Principal discusses about the addition of new value added courses to impart skill to the students to make the existing programmes more employable. The Governing Council resolved and approved it.

Agenda 11.3: Infrastructural facilities created and proposed

Resolution 11.3: The principal informed about enhancements that will be done in the College building infrastructure. Principal submitted the proposal for New Infrastructure Requirements, such as renewal of licenses for Zoom Video Conferencing app for handling online class, Green initiatives for planting trees/plants, construction of rooftop sports facilities, upgradation of playgrounds, Construction of Indoor Stadium and renewal of CAMU ERP software.

Agenda 11.4 Training and Placement activities

Resolution 11.4: The Governing Council recommended that the College shall attract more reputed companies and organizations so as to get placement to more students. The Governing Body appreciated the efforts made by the College in signing MOUs with the various companies in educational training, internship, industrial visit, in plant training, placement and research.

Agenda 11.5: NAAC Accreditation

Resolution 11.5: The Governing Body appreciates the entire team for the tremendous efforts put in for getting NAAC Accreditation with 'A' Grade with a CGPA of 3.10.

Agenda 11.6: Anna University Result Analysis

Resolution 11.6: The Principal presented the result analysis and various academic activities conducted by the departments. He informed that the results of the students are found satisfactory and also stressed on the need to concentrate more on ICT enabled Learning Management for improving student learning and achieve academic excellence. The Governing body suggested identifying weak students and conducting remedial courses / bridge courses especially in Mathematics and English.

Agenda 11.7: Income and Expenses for 2020-21 and Budget for 2021-22

Resolution 11.7: The Principal presented the details of Audited Income and Expenses for 2021-21 (recurring expenditure and expenditure for capital items and fixed assets) and also Budget for 2021-22 (proposed income and expenditure includes students and faculty skill enhancement).

Agenda 11.8: Staff Recruitment and discussion on relieving staff members

Resolution 11.8: Member Secretary reported that, there is a need to appoint teaching faculties and non-teaching staff to take care of the academic and admission activities. After discussion, the council entrusted the Principal to take the necessary steps for the appointment of the teaching and non-teaching staff.

Agenda 11.9: Regarding updating of college Web Site

Resolution 11.9: The issue of updating of college Web Site is discussed in the meeting. It is suggested to update the News, events and photos in the website regularly and to continuously monitor the Queries / Complaints registered in the site & forward them to the respective committee / cell.

Agenda 11.10: Faculty Performance Appraisal

Resolution 11.10 The Chairman reviewed the faculty appraisal summary report and approved to provide a better pay package to the faculty members which will further encourage them to perform well.

Agenda 11.11: Faculty Development Program

Resolution 11.11: The Principal mentioned about that a good number of International Publications are there on the credit of the faculty. He also mentioned about many have attended faculty development programmes and Short Term Courses. The Governing Council suggested calling for eminent Professionals, Academicians and Industrialist as guest speaker / Resource person for the conduct of FDPs, Workshops, Seminars & Conferences periodically. It was decided that each department shall organize one or more workshops/seminars by inviting experts from respective subjects for curriculum revision, especially for formation of curriculum objectives, content analysis, identification of reference books, designing teaching methodology and for the formation of model question paper.

Agenda 11.12: Financial support from Management through Fee concession, Fee waiver, Cash awards from J.N.N INSTITUTE OF ENGINEERING and through Scholarship from Alamelu Ammaal Memorial Students Scholarship to Meritorious Students and Economically Backward Students.

Resolution 11.12: The Governing Council has appreciated this novel scheme and advised to continue the same.

Agenda 11.13: Review of the Activities of the College – 2021-22

Resolution 11.13: Activities of the College for the period under report were presented through Power Point Presentation by the Principal. All the Departments have Smart Class Rooms, Computer facilities and also have Seminar / Conference Halls. The College has a network of Alumni Association in and outside the country. The members appreciated the concerned faculties for filling patent.

Agenda 11.14: 12B Certificate

Resolution 11.14: The Governing Council insisted to apply for UGC 12 B recognition. Members also suggested to use Search Engine Optimization and Google trends for branding purpose.

Agenda 11.15: Entrepreneurship Development Cell

Resolution 11.15: The members appreciated the Entrepreneurship Development Cell for organizing different activities and events to train and motivate the students on

Entrepreneurship. The members insisted that this cell should act as facilitator and resource institution to motivate, guide and help prospective and existing entrepreneurs in their entrepreneurial endeavors/ efforts through positive training interventions.

Agenda 11.16: Workshop, Seminar and Symposium.

Resolution 11.16: The Governing Body recommended to encourage more number of students to participate workshop, seminar and symposium in Cross cutting issues.

Agenda 11.17: Planning for Autonomous after NAAC

Resolution 11.17: The Governing Body recommended the head of the institute to apply for the status of Autonomy soon after NAAC accreditation.

Agenda 11.18: Any other matter

Resolution 11.18: With the permission of the Chairman, Principal presented the following inviting discussion from the members:

To transform the College into a Centre of Excellence

- Since the College has a good number of doctorate degree holders, funded projects are to be undertaken.
- Faculties with more research output and publications shall be appreciated and encouraged the faculty to apply for minimum one grant yearly in major domains from various government and non-government funding agencies.
- Discussed to encourage students to do innovation projects through the J.N.N Innovation & Startup Incubation Centre.
- In keeping with the policy of staying at par with the latest developments in the field of Technology, the members recommended the faculty to attend various short-term courses conducted by leading Institutions like, Anna University, IITs, etc.

Vote of Thanks

The meeting was concluded with vote of thanks Dr. A V Mayakkannan, Member Secretary and Principal, J.N.N Institute of Engineering. The meeting came to its close at 12:30 PM.


Principal


Chairman